

## RECORD OF INDIVIDUAL EXECUTIVE DECISION MADE BY AN OFFICER

Decision Maker	Decision Type	Date
<b>Paul Clifford</b>	<b>Administrative Decision</b>	<b>01.05.2024</b>

Performance Space consultant fee structure reconciliation
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<b>Exempt/Confidential Report</b>	<b>Yes</b>	
<b>Key Decision <sup>1</sup></b>		<b>No</b>

### Decision (s) <sup>2</sup>

#### **Option 1 – agree to the additional fees and structure for the consultancy services to date**

The project development journey for the new theatre has been complex, with a number of factors influencing consultant support and fee structure.

#### **Reasons for the decision(s)<sup>3</sup>**

On 15th November 2021 Cabinet authorised a formal agreement and award of the contract for professional services for an Architect led multi-disciplinary design team to Bloom Procurement Services Limited who, in turn, appointed Feilden Clegg Bradley Studios (FCBS) for completion of the design for the new Performance Space (RIBA 2-3) and submission of the Planning and Listed Building Consent applications. The commission, at the time of the original appointment, was based on an agreed resource commitment timeline which aimed to complete RIBA stage 3 by June 2022.

<sup>1</sup> If the decision is Key Please use Key Decision Template.

<sup>2</sup> Brief details of the decision should be inserted. This note must set out the substance of the decision, options considered and the reason for deciding on the chosen option, although care must be taken not to disclose any confidential or exempt information. Please include proposed timescales for commencement and / or completion of implementation as appropriate.

<sup>3</sup> Reasons for the decision must be given.

The project development journey for the new theatre has been complex, with a number of factors influencing consultant support and fee outcome.

Following delays to the theatre project and further commitments from the design team to input into wider considerations by the Council and stakeholders, a further and final additional fee supplement is required.

**Options/Alternatives considered <sup>4</sup>**

**Option 2 – Do not agree to the additional fees and structure for the consultancy services to date.**

For this option the payment outstanding for FCBS, for work carried out, would not be paid. This could potentially lead to a dispute with the consultant team and render further support, that may be required in the short term, difficult to access.

**Conflict of Interest declared<sup>5</sup>**

none<sup>6</sup>

**(Signature of Director)**



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**Paul Clifford, Director of Economy**

**Decision made pursuant to:**

- a) General delegation under the Council's officer scheme of delegation. Non-contract decisions up to £250k.**

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<sup>4</sup> Options must be given.

<sup>5</sup> If none, please state none. No Member having a disclosable pecuniary interest or officer having an interest in any matter (whether pecuniary or otherwise required to be declared) should take a decision in relation to that matter. Other interests of a non-disqualifying nature should be recorded here. Any dispensation in place in relation to the matter should also be recorded here. This may include other elected Members, officers, stakeholders and the local community.

<sup>6</sup> The signatory must be duly authorised by Executive Director to make a decision in accordance with the relevant sub-delegation scheme. It is not acceptable for the signature to be 'pp' for the authorised signatory.